

HRPayTrax

The integrated software to help you manage your human resource, timekeeping and payroll needs of your business.



Biometric Timekeeping System

Powered by:



Firebird

Innovative RDBMS software that's going where you're going

Supported Access Control Device

F707	IGuard	F4 Plus	T4	AET60
				
<ul style="list-style-type: none">✓ Stand Alone✓ TCP/IP✓ Biometric FP Reader✓ 800/1500 FP✓ 80K Access Logs	<ul style="list-style-type: none">✓ Stand Alone✓ TCP/IP✓ Proximity Reader✓ Biometric Reader✓ Access Control✓ Builtin web-server	<ul style="list-style-type: none">✓ Stand Alone✓ TCP/IP✓ Proximity Reader✓ Biometric Reader✓ Access Control✓ Builtin web-server✓ 2800 FP's✓ 80K Access Logs	<ul style="list-style-type: none">✓ Stand Alone✓ TCP/IP✓ Biometric Reader✓ 2800 FP's✓ 80K Access Logs	<ul style="list-style-type: none">✓ PC-base USB✓ Smart Card Reader✓ Biometric Reader✓ Capacitive

BioTimekeeper

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Telefax: 632.882.5442

<http://pantomina.com>
info@pantomina.com

System Feature

Files Maintained

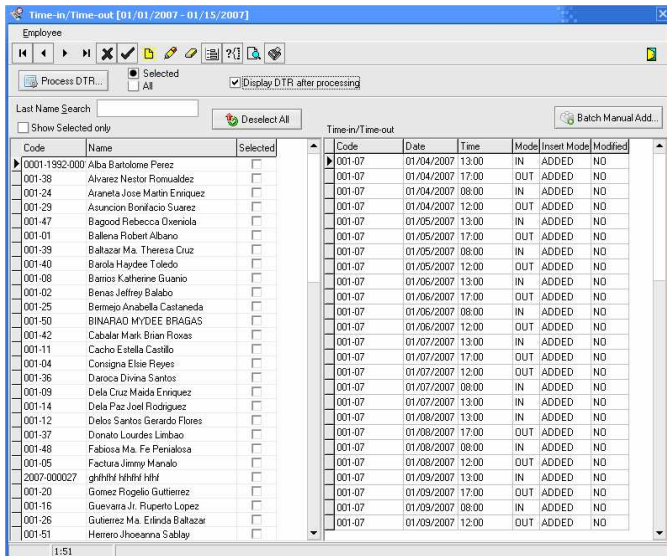
- Employee or Personnel
- Employee Group
- Department
- Position/Job Title
- Shifts Schedules
- Holidays
- Overtime Rates/Factors
- Leave Types
- Night Differential & Grace Periods
- Conversion for Late, Under Time & Over Time

Transactions Captured

- Raw Time-In and Time-Out
- Daily Time Record (DTR)
- Change Rest Day
- Change Shift
- Overtime Authorization
- Leave Authorization
- Official Business Authorization
- Monthly Leave Credits
- Beginning Leave Credits
- Leave Conversion
- DTR Periods

Other Features

- User Level Password Access
- Systems Transaction Log (Audit Trail)
- All Reports are on-demand
- Multiple Device Supported
- Data Exports to excel, csv and dbf



Reports Generated

- Daily Time Record (DTR)
- Employee List
- DTR Summary
- Employees Who Timed-In
- Late, under time and Absences Summary
- Overtime Summary
- Leave Report
- Shift Assignment
- Rest Days Assignment
- Leave Authorization
- Overtime Authorization
- Leave Balances
- Monthly Monitoring
- Systems Audit Trail

Page 1 For the period: 05/01/2005 to 05/31/2005

Name		Abitona Jovie M		Department		I & C / C & E Eng'g							
Emp No		240705042		Job Title		Engr 1							
Date	Day	Day Type	Time		Shift	Reg	OT	Reg ND	OT ND	Late	Under time	Leave Type	Leave (Days)
			In	Out									
05/01/2005	Sun	8			2								
05/02/2005	Mon	3			2								
05/03/2005	Tue	1	07:32	20:01	2	9:00	2:00						
05/04/2005	Wed	1	07:45	19:04	2	8:00	2:00						
05/05/2005	Thu	1	07:47	20:03	2	9:00	2:00						
05/06/2005	Fri	1	07:49	18:37	2	9:00	0:30						
05/07/2005	Sat	2			2								
05/08/2005	Sun	8			2								
05/09/2005	Mon	1	07:22	20:09	2	9:00	2:00						
05/10/2005	Tue	1	07:43	20:04	2	9:00	2:00						
05/11/2005	Wed	1	07:44	18:31	2	8:00	1:30						
05/12/2005	Thu	1	07:49	20:02	2	9:00	2:00						
05/13/2005	Fri	1	07:49	18:05	2	9:00							
05/14/2005	Sat	2			2								
05/15/2005	Sun	8			2								
05/16/2005	Mon	1	07:41	18:34	2	9:00	0:30						
05/17/2005	Tue	1	07:48	19:36	2	9:00	1:30						
05/18/2005	Wed	1	07:41	19:04	2	8:00	2:00						
05/19/2005	Thu	1	07:45	20:06	2	9:00	2:00						
05/20/2005	Fri	1	07:42	18:33	2	9:00	0:30						
05/21/2005	Sat	2			2								
05/22/2005	Sun	8			2								
05/23/2005	Mon	1			2							VL	1.00
05/24/2005	Tue	1			2							VL	1.00
05/25/2005	Wed	1	07:45	21:00	2	8:00	4:00						
05/26/2005	Thu	1	07:47	21:00	2	9:00	3:00						
05/27/2005	Fri	1	07:45	18:13	2	9:00							
05/28/2005	Sat	2			2								
05/29/2005	Sun	8			2								
05/30/2005	Mon	1	07:22	20:04	2	9:00	2:00						
05/31/2005	Tue	1		12:46	19:01	2	9:00	1:00				VL	0.50

Computation Summary						
Regular	167:00	Overtime		1st 8	Excess	ND
Absences		Regular	Day Type 1			
Lates		Day-Off	Day Type 2		30:30	
Undertime		Legal Holiday	Day Type 3			
Total Paid Leaves	2.50	Sunday	Day Type 8			
Total Unpaid Leaves						
Total Regular ND						
Paternity Leave						
Maternity Leave						
Used Vacation Leaves	2.50					
Used Sick Leaves						
Total Working Hours	197:30					

Employee Signature _____ Section Manager _____ Dept./Division Manager _____